### Coalition for Peace in Africa

**Training on Monitoring, Evaluation, Reporting & Learning in Peacebuilding Practice**

**Duration: 5th to 9th December 2022**

**Location: Nairobi, Kenya**

## SECTION 1: to be completed by the applicant personally, and in full

1. (I) Your full name (as on official documents such as your passport)
2. Nationality:
3. Address for Correspondence
4. Telephone No (including country/city code)

E- Mail Address

1. Do you have any special food requirements?
2. Please tell us how you found out about the course:
3. How do you rate your own ability in spoken and written English, and in understanding others? (Tick one)

Fluent\_\_\_\_\_\_ Adequate \_\_\_\_\_ Weak\_\_\_\_\_

1. Please state information on any formal education or professional training you have received since you completed secondary/high school

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please give information about **the work you are doing now:**

Date Started:

Organization:

Nature of Organization:

Your own position and roles in the organization:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Please give the names and addresses of two people who are supporting your application and whom we may contact for letters or recommendation. (If you are working for an organization, one of these should be from the organization’s Director or a senior member of staff).

a)

b)

1. **Please complete the following session. Without this statement we will be unable to consider your application.**
2. How have you in the past engaged with Monitoring, Evaluation, Reporting and Learning in your work if at all?
3. What major challenges have you experienced while engaging in (a) above?
4. Which parts of the course prospectus particularly interest you, and why?
5. How do you expect the course to help you in your future work?

SECTION 2

To be filled in if you plan to pay for the course from your private resources

Please note:

Full advance payment of the training fees is required before the start of the course. Kindly tick the option applicable to you;

**Option 1 Charges:** US$1300: The amount covers tuition, full board accommodation @ Convent International Hotel from 4th December evening to breakfast on 10th December, and a certificate of participation.

**Option 2 Charges**: US $800: The amount covers tuition, conference charges and certificate of participation.

**Option 3 charges**: US $450: This amount is for those who will opt to join the training via Zoom and the amount covers tuition and a certificate of participation

Airport pickup and drop off will be offered to all the participants

How will you make this payment? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Payment can be made by cheque for those based in Kenya or direct bank transfer-kindly request for the banking details)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name (in block letters) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return this form to:**

Coalition for Peace in Africa

P.O. Box 61753-00200 City Square, Nairobi, Kenya

Office Phone No.: +254 020 38666686

Mobile: +254 703 429 667

Email: copa@copafrica.org/trainings@copafrica.org/copafricatrainings@gmail.com

Website :www.copafrica.org